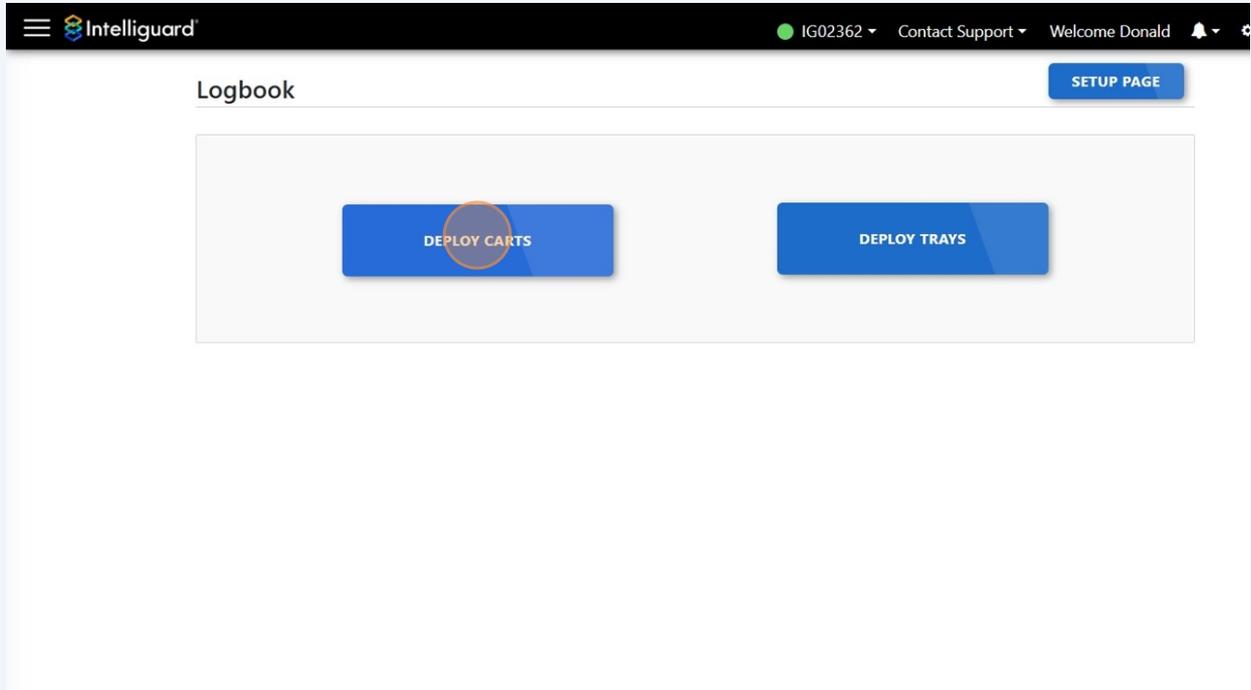
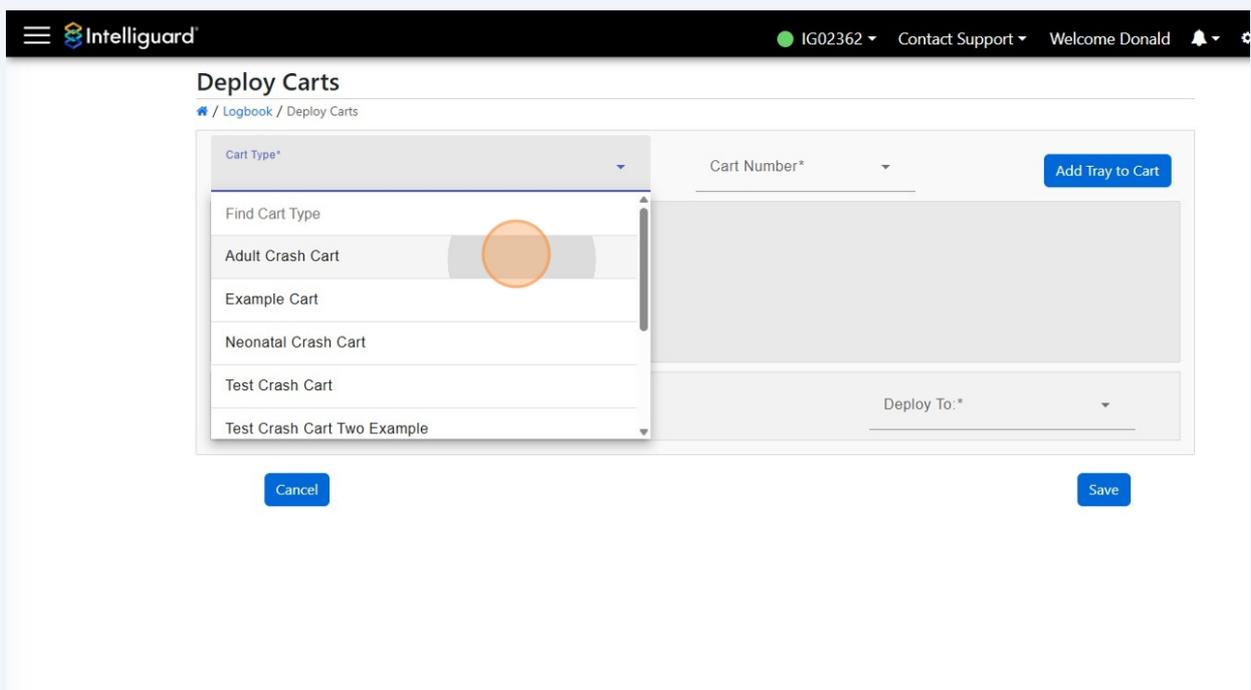


How to Deploying a Cart with Logbook

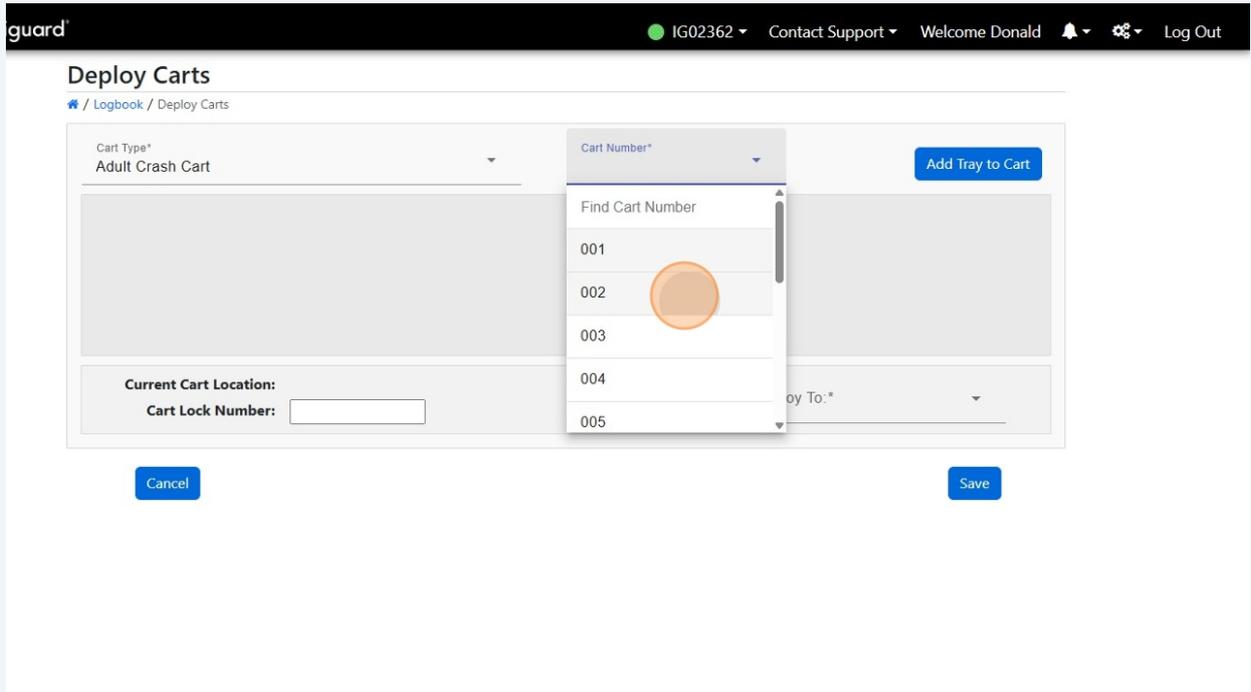
1 Navigate to Logbook and Click "Deploy Carts"



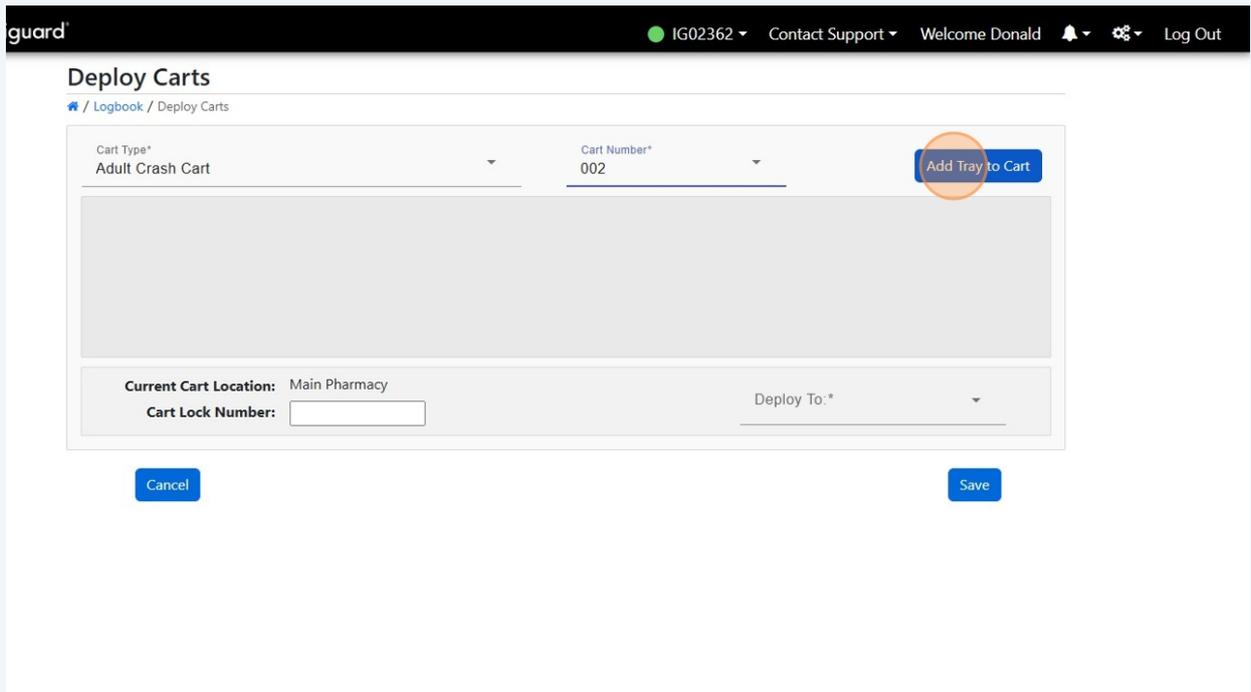
2 Select the cart you want to deploy.



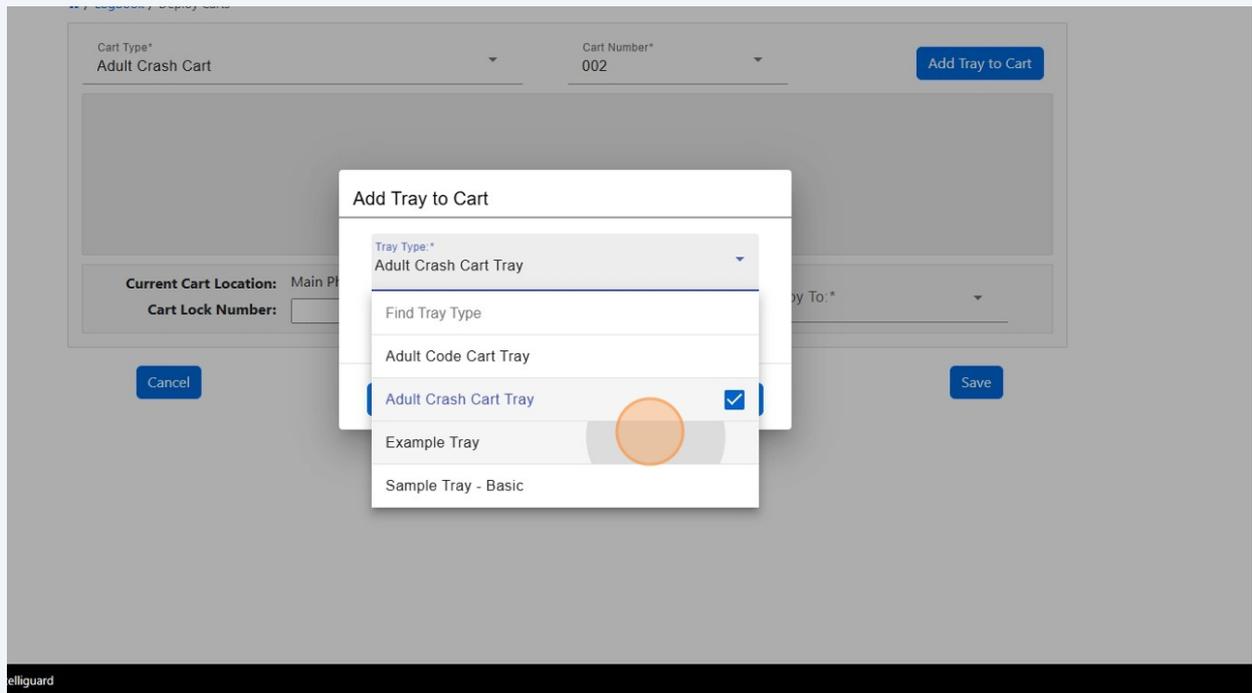
3 Select your Cart Number.



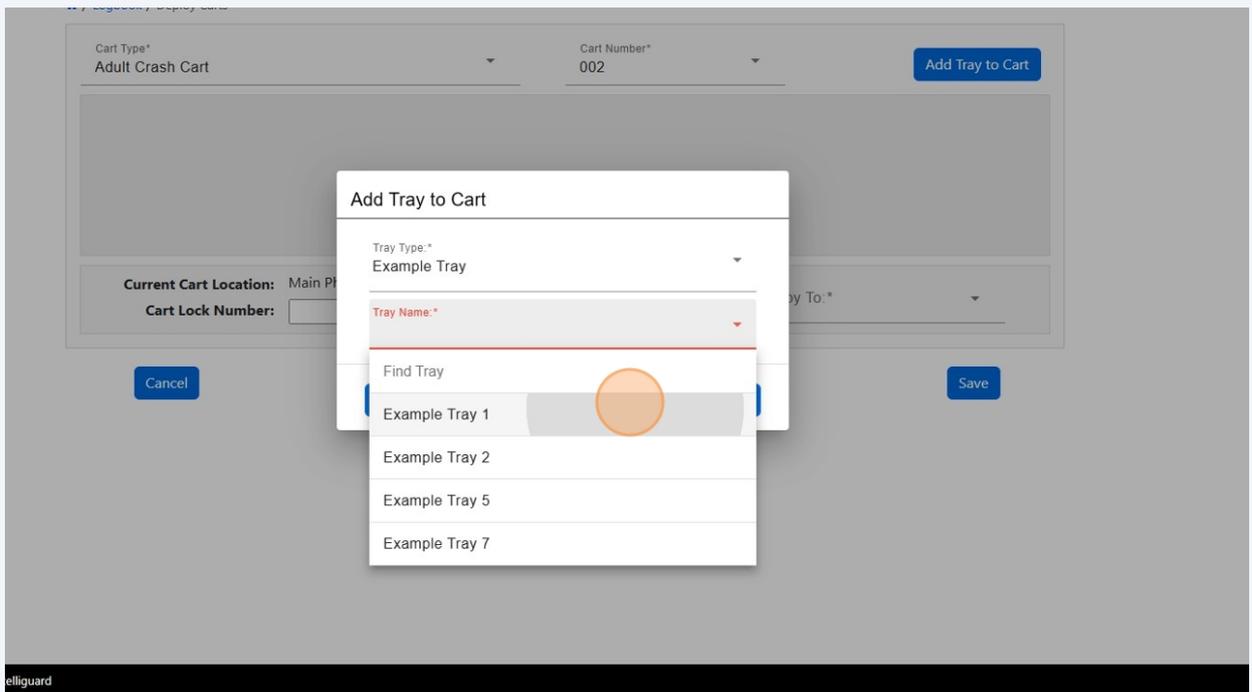
4 Click "Add Tray to Cart"



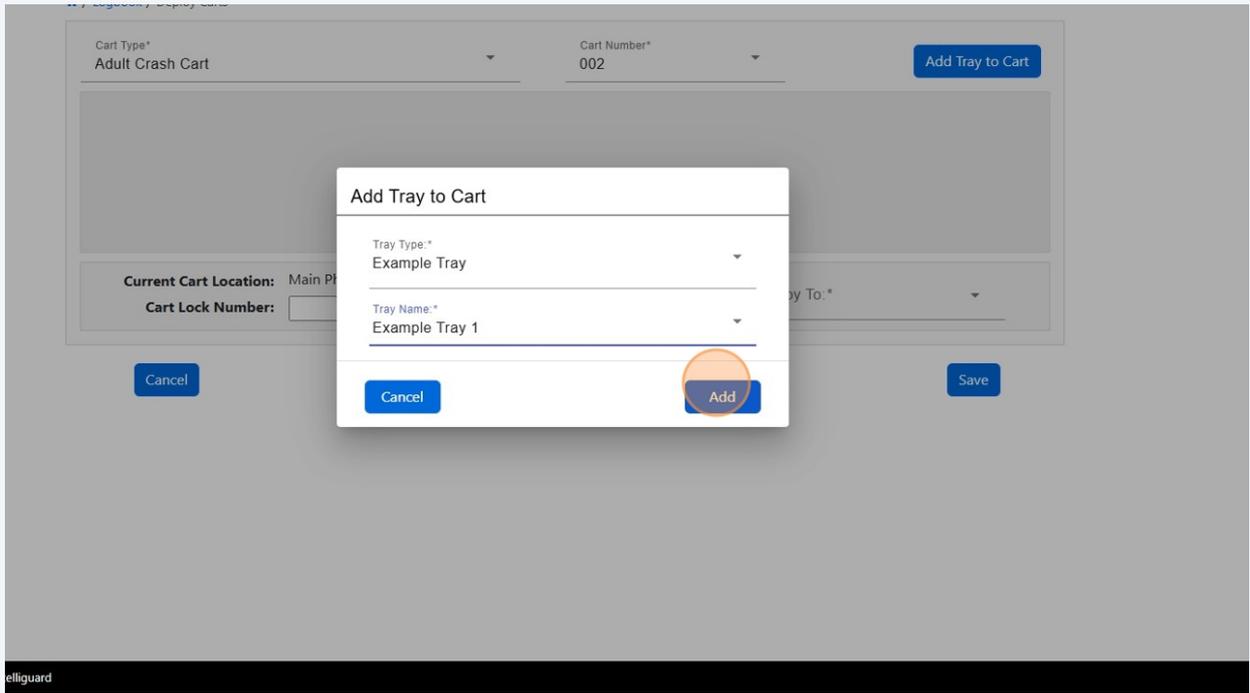
5 Select the tray you want to add to the cart.



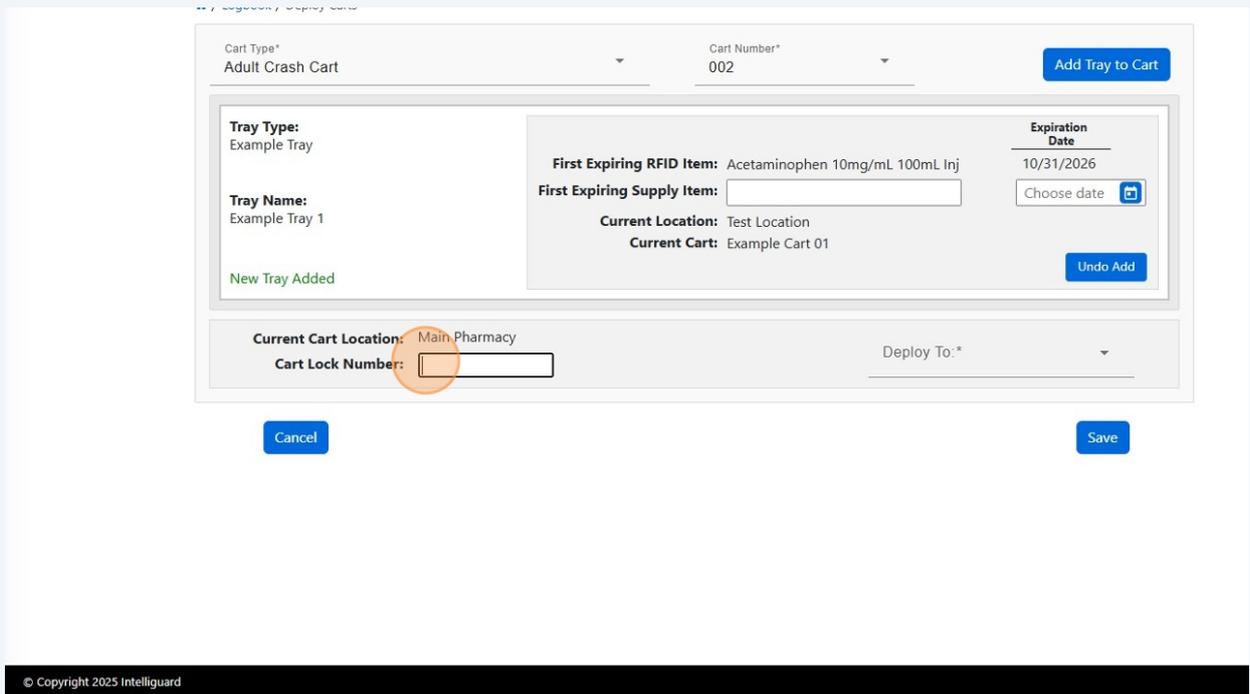
6 Select the tray name.



7 Click "Add"



8 Add on your cart lock number.



9 Select the location that the cart will be deployed to.

The screenshot shows the elliguard interface for adding a tray to a cart. At the top, there are dropdown menus for 'Cart Type*' (Adult Crash Cart) and 'Cart Number*' (002), with an 'Add Tray to Cart' button. Below this is a form for tray details: 'Tray Type' (Example Tray), 'Tray Name' (Example Tray 1), 'First Expiring RFID Item' (Acetaminophen 10mg/mL 100mL Inj), 'First Expiring Supply Item' (input field), 'Expiration Date' (10/31/2026), 'Current Location' (Test Location), and 'Current Cart' (Example Cart 01). There is an 'Undo Add' button. Below the tray details, the 'Current Cart Location' is set to 'Main Pharmacy' and 'Cart Lock Number' is an input field. A 'Deploy To:' dropdown menu is open, showing a search bar 'Find Location' and a list of options: 5 North, 6 North, 6 West, Main Pharmacy, and PACU. An orange circle highlights the '5 North' option. A 'Cancel' button is at the bottom left.

10 Click "Save"

This screenshot shows the same elliguard interface as above, but the 'Deploy To:' dropdown menu is now closed and the selected location is '5 North'. The 'Save' button at the bottom right is highlighted with an orange circle. The 'Cancel' button remains at the bottom left.